# Personnel Commission Meeting

Education Center - Fifth Floor Board Room 10331 Stanford Avenue, Garden Grove, CA December 4, 2013 – 5:00 P.M.

## **AGENDA**

- 1. CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. MINUTES OF THE REGULAR MEETING OF NOVEMBER 6, 2013\*
- **4. AUDIENCE** This is the public's opportunity to address the Commission on items not on the agenda. The public will have an opportunity for comment on agenda items as those items are discussed.
- 5. CORRESPONDENCE AND COMMUNICATIONS
  - ⇒ Classified Personnel Report 11/19/13
  - ⇒ Classified Personnel Report 12/03/13
- 6. APPROVAL OF CLASSIFICATION ACTIONS\*

#### **New Positions**

- 6.1 Instructional Aide II Special Education Gilbert, Parkview, Ralston and Violette
- 6.2 Intensive Behavioral Instruction Assistant (15) Special Education
- 7. ORDERING OF EXAMINATIONS\*

| 7.1 | Central/School Office Clerk I | Open        |
|-----|-------------------------------|-------------|
| 7.2 | Lead Custodian                | Promotional |
| 7.3 | Vocational Specialist         | Promotional |

### 8. RATIFICATION OF ELIGIBILITY LISTS\*

| 8.1 | Building Maintenance Worker                | Promotional |
|-----|--|-------------|
| 8.2 | Elementary/Intermediate School Secretary   | Promotional |
| 8.3 | Instructional Aide II – Special Education  | Open        |
| 8.4 | Intensive Behavioral Instruction Assistant | Open        |
| 8.5 | Network Systems Supervisor                 | Promotional |
| 8.6 | Secretary III                              | Promotional |

## 9. ADMINISTRATION AND POLICY\*

- 9.1 Director's Report
- 9.2 Reorganization of the Personnel Commission

# 10. OTHER BUSINESS

- 10.1 Commissioners
- 10.2 Next Personnel Commission Meeting
- 11. ADJOURNMENT OF REGULAR MEETING

#### \*DENOTES ACTION TO BE TAKEN